



STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittville Minor Hockey Association

Tuesday October 16th, 2018

Stittville Legion

Attendance:

Scott Phelan*	Jackie Kimmerly*	Fiona Livingstone*	Serge Vallieres*
Terry Foley*	Ryan Goodwin*	Chris Weir*	Rob Alldred*
Chris Salisbury*	Shari Kneen	Shane Roose	Lee Tamburano

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:00 pm with Scott Phelan chairing.

a) Approval of Agenda

A motion was made (Chris Weir/ Fiona Livingstone) to approve the agenda.

Motion Approved

b) Approval of Minutes

A motion was made (Terry Foley/Rob Alldred) to approve the September meeting minutes.

Motion Approved

c) Conflict of Interest

Quorum was established, voting members acknowledged and conflicts none.

2. D4 + LCMHL Update – Scott Phelan

Scott reported the following –

LCMHL –

Corrections to Sept LCMHL meeting minutes. (Names & Titles)

- Coach-Manager meeting went smoothly
 - o Presidents requested that, in the future, the Coach-Mgr meeting presentation be published to the executive for review before the meeting

- Registration for team accounts finishing up
- Will be turning attention to updating the LCMHL handbook
- Next month we'll begin looking at the PIMs.

Treasurer Report

- Associations Invoices has been emailed. Please review & get back to Gwen.

Ref's Report:

- TTM is now active for GIRs
- Links on HEO have been adjusted
- Lou is using an upload to populate email addresses
- Horizon up and running
- Not organized by association any more – organized by group
- Group per association

Juvenile Team – Not progressing well for some associations. Need to close out this conversation as it appears no team will be functional in SMHA or Richmond.

D4 –

- Corrections to be made to last minutes – President's names are incorrect in some boxes
- Minor Council
 - Still working on revision of Rule 4.7 for out of branch players
 - Meeting with HEO – out of branches should go through minor
 - TTM up and running
 - Financial statements were published
 - Assoc invoicing for insurance will begin soon
 - GIRs are now exclusively on TTM
 - TTM is also handling all quizzes and supervisions
 - Lou – they're not on TTM yet
 - Sherry recent awarded HEO minor volunteer of the year award by Senators
 - Bell Capital Cup
 - Trying for more local teams
 - Zone Chair
 - Position is now being abolished
 - District chair now has authority over
 - Upper Canada Cyclone AAA will now join D4 Executive for the remainder of John's 2 year term
 - Cyclones under D4, Titans under D5

- Changes to Hockey Canada affiliation
 - Club system eliminated
 - All rep B must be on 19 player affiliation system
 - House League
 - We'll ignore Hockey Canada and allow house to use the club system
 - But Affiliates must appear on a team roster
 - Beth cannot handle this volume
 - We'll operate as we have in the past
 - If you go to an out-of-branch tournament, you must have them rostered
 - Start early and go through Beth
 - Essentially, every player under Midget AAA can affiliate up to a limit set by the Branch
 - John started discussion and asked for opinions for D4
 - Goalies – unlimited
 - Players – unlimited

REF's Report:

- Horizon up and running
- All games loaded for competitive and house
- Coaches/Mgr can view home and away games (within district)
- House – most coaches have access – a few associations to go
- Lou sent John Reid a message asking about whether there will be a drug and alcohol policy coming

Special Note for Association's

- Should there be a no-show of an on-ice or off-ice official that does not show, the association must immediately coordinate with their scheduler so it is reflected in Horizon. Once the payroll reports are run in Horizon, they are final. No subsequent adjustments will be made.
- D4 RSO – Tim Sheehan now our RSO for District.

3. VP Finance Report – Chris St. Germain

Chris was unable to attend but sent his report to Executive via email -

Accounting and Cash

All accounting for the organization is up to date. As at September 30th, the following is a summary of the cash and cash equivalents:

Operating Account -	\$ 50,968.05
Savings Account -	10,265.94

Investments (GIC) - 552,926.56

Total \$614,160.55

On October 1st, the loan receivable from Silver Seven was paid increasing the cash balance by a further \$50,000. The majority of the registration fees have been received and all requested refunds have been processed. Invoicing for the Competitive teams is complete, and payments are to be received in two tranches on October 15th and November 15th. As of the date that this report was prepared (October 15th) six of the nine teams have made their payments with two of those payments being in full.

As noted above, we have \$550,000 plus earned interest in GIC's. It will be necessary for us to cash in some of the GIC's to meet our obligations (primarily ice, refs, and insurance). This was planned and expected. The other major expense to be paid is the jersey purchase. A deposit of \$15,000 was provided at the time of the order and there is a further \$42,000 to be paid.

Attached to this report is the bank reconciliation file along with the bank statements for the month of September 2018.

Registration revenue for the House program, net of withdrawals is \$576,873 including financial assistance for four players. There are some outstanding payments being received through payment plans. These payments will increase the total registration fees received. There may also be some refunds for withdrawals that still need to be processed particularly if the Juvenile division does not happen.

Attached to this report is an update of our finances to date (note that it excludes the competitive program) as compared to the budget. The jersey cost is not included in the results. The actual results only show the costs to date (ice cost for Beckwith is included through December). Generally, our revenue is on target (information on Fundraising follows). At this point, it is too early to determine how we will fair with our expenses. This schedule will be updated for each meeting so that the Board can review and discuss any areas of concern.

Fundraising

Our first annual golf tournament was held on October 1st (By the way...some old-timers insist that this is not the first golf tournament). We had almost 60 golfers, which was a bit lower than what we had hoped for, but certainly a good number for our first-year event. The tournament raised \$5,573, which amount is not included in the results noted above as the final accounting has not yet been received.

Overall, the tournament was a great success and the community was quite supportive of it as they provided great prizes, and everyone appeared to have a good time. A special shout out goes to all the volunteers who helped to organize the event including getting teams, sponsors, prizes, working the silent

and live auction. It is suggested that Thank You notes be sent to the businesses that provided prizes and auction items for the event.

Another fundraising opportunity was secured with Pro2Col Uniforms for a guarantee of \$5,000. They have been selected as the preferred supplier for player apparel. The agreement is payment of \$3.00 per piece of apparel sold with a minimum guarantee of \$5,000 for the 2018-2019 season. As the competitive teams are a part of the purchasing, a portion of the funds will be allocated to their program.

We have received confirmation that two of the Scotiabank branches will be providing SMHA with a sponsorship donation and our account manager is trying to secure a third branch. Each branch will be providing \$1,000 so we are guaranteed \$2,000 at this point.

We have reached out to Pro Hockey Life to see if we can participate in their sponsorship program. Unfortunately, they had tried to contact SMHA in August, but the message did not make its way to the appropriate people. This may still be a possibility (\$1,500), but a relatively low one.

The other major fundraising item that we have is the signage at JLA. I will ask Lee Tamburano to provide a verbal report at the meeting.

4. Director of Competitive – Chris Weir + Patti Bokij

Teams in place, finalized Sept 22nd.

4 imports Minor Midget (MTK, Kanata, Nepean)

League started Oct 5th - Novice to Major Bantam

League starts Oct 12th - Mn/Mj Midget

Tournament wins to date: Major Atom (Capital Blues), Minor Midget (Halton Hills), Major Peewee (Pittsburgh - finalists)

Minor Bantam off to Oshawa Oct 13/14

Picture Day - Oct 9th complete

Issue: Timekeepers - need to look at the process for future recruitment; zero communication from Adam

Notifications from Adam to us letting us know they have NOT been assigned

Next event: RAMS Day Nov 10th

Need to establish charity

Working on a plan for food - Question to VP Operations do we have any limitations/restrictions with the City?

5. VP of Operations – Fiona Livingstone

Fiona reported the following –

Referees and Timekeepers

The new Horizon system is up and running and assigners seem to be working through any kinks in the system. The only flag is that there is no longer any need for officials to enter their attendance, meaning if they don't show up, they could potentially still get paid. So it will be important for teams to flag games where they don't show up. I will send a message to that effect as well as to ensure that someone on the team is ready to step in should a timekeeper not be able to attend.

Referee meeting took place at the beginning of October and first year referees were assigned mentors to help them through the start of the season. Timekeepers will also be assigned together for the first few weeks to ensure they learn the system properly.

Timekeepers for competitive has had a rough start due to an unknown change in the system this year, however, we are working through it and should have things back on track in the next week or two.

No update on the canteen, still waiting for confirmation from the city on the possible conversion of the canteen.

Ice has been distributed to convenors through till December 31. Ice for January and February (to the end of the regular season) will be sent out shortly.

Beckwith ice cancelled in September has been fully refunded. Reminder to convenors and coaches that all ice from rescheduled games needs to be used by either the team rescheduling or returned to the convenors for redistribution so that it is not lost. Make sure ice is being used at all times.

Equipment to all teams has now been distributed; all jerseys in both colours arrived by Friday October 12, and are almost all distributed. The old jerseys will be sorted in the coming weeks, all good jerseys will be sorted, and likely put up for sale. Goalie equipment rentals are done, we will be looking at what is in the locker to determine future needs or items that can be sold.

Coach mentor program still needs to be worked out.

6. VP Support Services – Andrew Staniforth was unable to attend

PRCs + Gender Identity Training – need to be collected by team managers and sent to Sean by November 1st to be put into the system. For Gender Identity Training for team players and parents use the slide deck that will be sent out to coaches.

7. Director of Hockey Development – Dave Greenhalgh was unable to attend

IP

- nothing to report

Novice

- nothing to report

8. Director of House – Atom / Peewee – Rob Alldred

Nothing to report

Atom – James Moser

- Player draft held, teams formed
- All balancing games complete, no player movements
- LCMHL bench staff and rosters submitted
- Season started Oct 10

Qualifications:

- RIS and GI complete for all bench staff
- Coach 2 clinic scheduled for Oct 20 (1 attendee)
- Team GIT completed by 1 team so far

Other:

- Practice ice published through Oct 31
- Division ice available through Dec 31, waiting to resolve game reschedules before publishing

9. Director of House – Bantam / Midget / Juvenile – Chris Salisbury

Bantam

- 8 teams were formed with 2 A, and 6 B. Most teams have 14 players (plus goalies) with some having 15 (plus goalies)
- The number of teams was reduced due to the large number of releases allowed at both the minor and major level.
- Balancing games were conducted and minimal trades were conducted.
- All teams will have played at least one game by Tuesday.
- Currently 5 wins - 2 losses - 1 tie

Midget

- 6 teams were formed with 1 A and 5 B. All teams have at least 15 players (plus goalies)

- Several kids dropped out at the last moment resulting in the reduction of teams from 7 to 6.
- Balancing games were conducted and several trades took place.
- First Stittsville game will be on Tues 16 Oct.

Juvenile

- Looked at merging with Richmond
- Still a question but games wouldn't start until November.
- should have an update by the meeting.

10. Fundraising Report – Lee Tamburano

Lee reported that the Golf Tournament went well and everyone had fun! There were LOTS of great prizes, 54 participants, definitely start advertising earlier next year which will only lead to it's growth. Overall, the association made roughly \$5,700.

Volunteer of the Month – we will bring it back again this year, Lee will oversee it and nominees will be vetted by Executive.

11. New Business

a) Clinic for Coaching Goalies proposal – Chris Salisbury

Chris shared with the Executive his proposal for a new clinic –

Clinic for Coaching Goalies in Team Practices and Games

Purpose: To develop and run a clinic for SMHA head coaches and assistant coaches to more effectively include goalies in their practices and how to give them guidance during games.

Participation: Any SMHA head coach or assistant coach with a maximum participation of 30. Beneficial to coaches at a younger level but applicable right up to the midget level.

Resources required: ☐ Room for 1 hour including tables, chairs for 30. ☐ Projector for presentation, computer supplied by presenter ☐ 1 hour of ice time, ideally at the same location as the room (like the JLA) ☐ Goalies and players for ice time demonstration ☐ Sundries such as handouts etc

Cost: The costs would include room rental (\$20), ice-time (\$192) and sundries (\$50) so approximately \$300 with taxes.

Synopsis

Most coaches at all levels have little or no training in the development of goalies. It can be difficult to create a practice plan that involves the goalie to help them develop versus being a target. Simple ideas

as crease movement drills while players are doing the first few minutes of skating in most practices can help them develop faster and further than having them do player drills.

This clinic will: - point out some common problems that can be practiced and corrected (emphasis on movement). - provide a package with a few goalie friendly drills that can be done with a full team or just a few shooters. - help coaches understand what goalies are being taught in specialized training sessions and not contradict it - provide some direction on how to run a good warm-up for goalie - provide some pre-game stretching ideas and - for the coaches of younger kids identify some equipment guidelines.

b) Goalie Clinics – Fiona suggested for Bantam Monday night sessions to monitor attendance.

c) Request for Reimbursement – A Midget player is requesting a reimbursement of registration fee due to foot injury and no longer able to play. Shari has spoken with Chris St Germain regarding the request. A reimbursement minus \$125.00 will be issued.

d) Christmas Break Ice – Convenors please check with your coaches who will need ice over the break.

e) Scott thanked everyone for their hard work and commitment over the last month getting the teams organized and the season started!

12. Adjournment

A motion was made (Rob Alldred/Jackie Kimmerly) to adjourn the meeting at 8:30pm.

Motion Approved